

LUMEN®

COVID-19 | Update



Subject: U.S. Employee ePTO benefits extended through Q2 2021

To: U.S. & Canadian employees

As part of our ongoing commitment to supporting Lumen teams through the COVID-19 pandemic, we will extend our ePTO benefits policy through the second quarter of 2021. The extension applies to U.S. employees who have not taken the full 80 hours (75 hours for Canadian employees) of emergency, paid time off to manage personal COVID-related emergencies, including the time you need to receive your vaccine.

Over the past several months, we have seen great progress on COVID-19 vaccinations throughout the U.S. As of March 18, the CDC had reported that over 115 million vaccine doses had been administered in the U.S. These numbers are encouraging, but we continue to stress the importance of face coverings, social distancing and hand washing, even if you have received a vaccination. Our [COVID-19 health and safety policies](#) remain in full effect for any employee entering a Lumen facility or customer location.

While our policy at this time does *not* make the vaccine mandatory for Lumen employees, we will strongly encourage all our employees to get vaccinated to ensure the health and safety of our teams, their families and our customers.

We hope our ePTO benefit has helped those who have needed this support, and the extension will provide reassurance for those who have not taken the full allotment of hours but may need to in the coming months. See our recent information on [How to Use your ePTO benefits](#). The ePTO guidelines can be found in our [COVID-19 FAQs](#).